

No. F. 8-110/OBC/PLG/2013(Part-1)/2500

GOVERNMENT OF TRIPURA  
DIRECTORATE FOR WELFARE OF OBCs  
TRIPURA :: AGARTALA

Website- [www.obcw.tripura.gov.in](http://www.obcw.tripura.gov.in) , Email : [dir.obcw-tr@gov.in](mailto:dir.obcw-tr@gov.in)

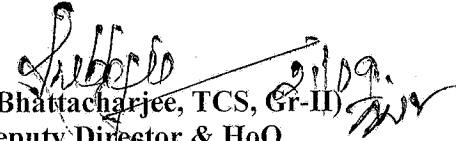
Ph. No-(0381) 232 9034

Dated, 21<sup>st</sup>, September, 2024

**NOTICE INVITING TENDER (NIT)**

OBCs Welfare Department, Government of Tripura invites Notice Inviting Tender (NIT) from interested bonafied owners for providing 1 (one) Maruti Swift Dzire Vehicle to the office of the Hon'ble Chairman, Tripura State OBC Commission, Govt. of Tripura office as on hiring basis for 01(one) year. Detailed Notice Inviting Tender (NIT), schedules and tender documents can be obtained from [www.obcw.tripura.gov.in](http://www.obcw.tripura.gov.in).

**Last Date of submission of the Tender: 18-10- 2024 up to 03.00 PM.**

  
(Rupak Bhattacharjee, TCS, Gr-II)  
Deputy Director & HoO  
OBC Welfare Department,  
Government of Tripura.

**GOVERNMENT OF TRIPURA**  
**DIRECTORATE FOR WELFARE OF OBCs**  
Agartala, West Tripura.  
Email : [dir.obcw-tr@gov.in](mailto:dir.obcw-tr@gov.in)  
Contact No-0381 323 9034

F. No. 8-110/OBC/PLG/2013(Part-1)/2493-99

Dated, 21/09/2024


**NOTICE INVITING FOR TENDER (NIT)**

One behalf of the Governor of Tripura, the undersigned invites sealed rate quotation in the plain paper for Hiring of 1(one) Maruti Swift Dzire Vehicle for official use of the Hon'ble Chairman, Tripura OBC Commission, Govt. of Tripura. The rate of hiring vehicle should be quoted in the pro forma given below with both in figures and words duly signed by the bidder, no over writing of crossing will be allowed /accepted.


**TERMS & CONDITION:-**

1. The Quotation Box will be kept open for dropping of quotation by the intending parties in the office chamber of the undersigned from **25-09-2024 to 18-10-2024 from during office hours and the box will be opened on the last day at 05:00 PM.** If possible in the presence of the interested suppliers who have participated in the quotation. If for any unforeseen reason Quotation box cannot be opened in the last day it will be opened in the next working day.
2. The quotation should reach to the O/O the Directorate for OBC Welfare Department, Govt. of Tripura on or before **03:00 P.M of 18-10-2024.**
3. The sealed cover envelop shall be superscripted by the expression "Hiring of Vehicle" office of the Hon'ble Chairman, Tripura OBC Commission.
4. The vehicle should be **White/Silky Silver/Grey** in color and in good running conditions and not have been manufactured before **1<sup>st</sup> January , 2022.**
5. The hiring rate of vehicle will be finalized in accordance with Finance Department Guideline.
6. The ceiling rate of monthly bill shall be determined according to Finance Department Guideline (as amended time to time).In case of Amendment /Notification, new ceiling limit will be applicable with effect from the date of amendment /notification.
7. The bidder must submit photocopy of **vehicle registration (commercial), Pollution certificate, insurance certificate of vehicle, PAN card and Aadhaar card** along with Quotation.
8. The car should comply with all pollution control regulations and norms.
9. Supply of fuel, lubricant and cost of maintenance of the vehicle will have to be borne by the owner of the vehicle.
10. The authority will not be responsible for any type of subscription, parking fee, fine imposed by any law enforcing authority, loss, damage or accident to the vehicle or to driver. No any advance payment will be made at any circumstances.
11. The hiring of the vehicle shall be valid for 12 months subject to extension of hiring on the basis of satisfactory service as per Government decision.
12. The successful bidder shall provide a driver for vehicle. **The wages/monthly salary of the driver shall be borne by the bidder. The driver must have valid driving license.**
13. If the vehicle needs repair or maintenance similar vehicle shall have to be replaced by the owner during the period of repairing to avoid any difficult towards Government works.

Cont. next page..


  
21/09/2024  
(Rupak Bhattacharjee)  
Head of Office & D.D.O.  
Deputy Director for Welfare of  
OBC Tripura, Agartala.  
DDO. Code No.-09185

14. The driver will maintain Logbook properly for vehicle proposed to be hired on the basis of which payment of hiring charge of the vehicle will be made on monthly basis subject to availability of fund.
15. The vehicle will be hired initially for a period of **01 (one) Year** which may be extended on necessity at the same rate under the terms and condition laid down herein.
16. No mileage would be payable from the owners premises to starting point and vice versa. Each of the journey performed, duly signed by the office in charge, who used the vehicle, would be maintained and submitted by the owner along with the bill.
17. The car should be placed within **07 (seven) days** from the date of issue of final order.
18. The owner must have 24 hours working telephone system so that he/she can be telephonically contacted at short notice and at odd hours and on holidays in case of requirement of vehicle. It would be essential for the driver to have a mobile phone so that he/she can be contacted for duty.
19. The undersigned reserves the right to rejected the quotation in part or full including the lowest one without assigning any reason.
20. Quotationer will have to deposit D'Call of Rs.5,000/-(Rupees five thousand)only in favour of the OBC Welfare Department in the shape of deposit at call of any recognized National bank which will be retained in this office as security deposit in case of successful bidder.
21. Necessary taxes would be deducted as applicable as per Govt. norms.
22. The rate should be quoted for detention per day and run per k.m in the form prescribed at **ANNEXURE-I.**

  
(Rupak Bhattacharjee, TCS, Gr-II)  
Deputy Director & HoO  
OBC Welfare Department,  
Government of Tripura.

**Copy to:-**

1. P.S to the Hon'ble Minister, Govt. of Tripura, OBC Welfare Department for kind information of the Hon'ble Minister.
2. P.S to the Secretary, Govt. of Tripura, OBC Welfare Department for kind information of the Secretary.
3. The District Magistrate & Collector, West Tripura, for kind information.
4. The Sub-Division Magistrate, Sadar, west Tripura, for kind information.
5. The Secretary, Radhanagar Motorstand for information and compliance.
6. The Secretary, Nagarjala Motorstand for information and compliance.
7. The notice board of this Office.

  
(Rupak Bhattacharjee, TCS, Gr-II)  
Deputy Director & HoO  
OBC Welfare Department,  
Government of Tripura.

